



FOOD SAFETY AND STANDARDS
AUTHORITY OF INDIA

Inspiring Trust, Assuring Safe & Nutritious Food
Ministry of Health and Family Welfare, Government of India

Dated, the 22 December, 2021

NOTICE (DR-01/2021)

Subject: Submission of Documents for prima-facie verification of eligibility for the Post of Joint Director, Deputy Director, Senior Manager (IT) and Manager (Advt. No. DR-01/2021), FSSAI - reg.

Food Safety & Standards Authority of India (FSSAI) had conducted written examination on 25th July, 2021 for various Group 'A' posts in FSSAI against recruitment notice DR-01/2021. The selection to the posts is to be based on the combined score of written examination and interview, wherein the weightage of these stages is 85% and 15% respectively. Score card of candidates have already been hosted on our website.

2. It has been decided to invite the candidates in the ratio of 1:10 for submission of documents for the posts of Joint Director, Deputy Director, Senior Manager (IT) and Manager for prima-facie verification of eligibility. First the eligibility of candidates in the ratio of 1:5, as per merit, would be verified and the documents of remaining candidates (in sequence as per merit) would be verified subject to any candidate from 1:5 ratio found ineligible in terms of eligibility criteria i.e. age, educational qualification, relevant experience, Pay scale/ CTC etc as mentioned in the advertisement. **Based on marks obtained and verification of prima-facie eligibility, candidates in the ratio of 1:5 as per merit would only be called for interview.** Candidates may note that merely submission of documents for prima-facie verification and appearance of roll number in the list (Annexure-B) does not bestow the right for being called for interview.

4. All the candidates, whose roll numbers are mentioned in Annexure 'B' are required to send legible scanned copies of all the documents (as per list below) for verification of their eligibility. The list of documents in chronological order are given below: -

Sl No.	List of Documents
1	Proof of Date of Birth (Matriculation/Secondary Examination Certificate/10 th Certificate with Date of Birth issued by the concerned State/Central Education Board.
2	Educational qualification certificate and Marks sheets from 10 th standard onwards issued by concerned Board/University/College etc. in support of the requisite Educational Qualification as on date specified in the Recruitment Notice DR-01/2021.
3	Equivalency of Educational Qualification (if applicable)
4	Certificate(s) in prescribed format in support of the claim of candidate being SC/ST/OBC/ EWS/PwBD etc. issued by the Competent Authority.
5	In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidates does not belong to Creamy layer as mentioned in the Recruitment Notice on the closing date of application.

6	“ No Objection Certificate ” (NOC) form the present employer in case of candidates serving in Central/State/Quasi Government Offices, Public Sector Undertaking, Autonomous bodies, etc.
7	Experience Certificate: Certificate from the Employer in support of having possessed relevant experience as per advertisement, as on the date specified in the said recruitment notice for the post. The experience certificate must contain post details, date of joining, date of relieving, nature of experience, Pay Level/Grade Pay/CTC, etc.
8	Pay Scale/Grade Pay/IDA scale/Cost to Company as specified in the Recruitment Notice
9	Documents/Certificate substantiating status related to Ex-Servicemen in support of your claim for availing age relaxation, if applicable.
10	Female candidates who have changed their First/Last/Middle Name after marriage shall produce Gazette Notification/their original Marriage Certificate/affidavit in original.
11	Any other relevant documents in support of eligibility to Educational Qualification, Relevant Experience and Pay Scale/Grade Pay/IDA scale/Cost to Company as specified in the Recruitment Notice.
12	Currently valid photo identity proof (PAN, Aadhar Card, Permanent Driving License, Passport, Voter’s Card). Please note – Ration Card and Learner’s Driving License will not be accepted as valid ID Proof.
12	Photocopy of e-Admit Card of written examination conducted on 25 th July, 2021 duly signed by Examination Centre Supervisor.
13	System generated printout of the online application form.
14	Self Declaration as per Annexure-'A'.

5. The candidates are directed to scan and attach all the documents mentioned above (preferably) as single PDF document. In case it is not possible to send the documents as single PDF due to file size limitation, the same may be forwarded in parts. The candidates shall mention the subject of email as :-

"Documents for the post of (Name of Post) in r/o (Name of Candidate and Roll No/ Application Number)"

6. The above documents are to be sent on email ID **DRFSSAI@GMAIL.COM** The **last date for submission of documents is 31 December, 2021.** Documents received through other mode will not be entertained. The candidates are advised to regularly check their registered e-mail id and FSSAI website for updates.

(Madan Kumar Jha)
Assistant Director (Recruitment)

Copy to:

IT Division: for uploading this on FSSAI Website.

Declaration of Candidate

1. Declare that I graduated/Post-Graduated/obtained Diploma from a recognised University/ Institute as per Rules and the said Degree/ Post Graduate Degree/Diploma awarded by this University/ Institute is duly recognised for all purposes including permanent employment in Central/State Government Offices/Public Sector Undertakings.
2. Declare that the educational qualification possessed by me is equivalent (if applicable, as per Recruitment Advertisement) to the educational qualification prescribed in the Recruitment Notice No. 01/2021 and the equivalency certificate issued by the concerned Authority competent to issue such certificate is enclosed herewith.
3. Declare that I possess the requisite eligibility/experience specified for the post applied by me as per the Recruitment Notice No.01/2021.
4. Declare that the information provided by me at various stages of this Recruitment is true to the best of my knowledge and belief. If any information furnished is found to be wrong at any stage and/ or if material suppression of facts comes to the notice at any point of recruitment process or service, I understand and agree that my candidature is liable to be summarily cancelled and I am liable to be terminated/ discharged from the service forthwith.
5. I further certify that in the present employment I have neither availed nor applied for Voluntary Retirement”.

Signature of the candidate

Name of Candidate:

Reg. No.

Place:

Date:

Annexure - 'B'**DECLARATION OF CUT-OFF MARKS & ROLL NUMBER OF CANDIDATES FOR (PRIMA-FACIE) DOCUMENTS VERIFICATION****A. Name of the Post : Joint Director, Specialisation : Technical**

Category	No of Posts advertised	Cut-Off (1:10)	No of candidates available
UR	04	46	26*
OBC	02	26.5	30
SC	01	31	16
EWS	01	--	--

*In addition to the candidates mentioned, 9 OBC and 5 SC candidates qualifying at UR cut-off have been shown under their respective categories.

Roll Number of Candidates (Joint Director, Specialisation : Technical)					
41212030	41818243	41919066	42323039	42626066	42727012
41313052	41818251	42020029	42424001	42626117	42727022
41313069	41818320	42020031	42424035	42626131	42727039
41313091	41818364	42020033	42424046	42626138	42727057
41616021	41818404	42020074	42424053	42626141	42828069
41616065	41818406	42222014	42525013	42626163	42929001
41616067	41818426	42222018	42525015	42626167	42929043
41616073	41818481	42222035	42525027	42626189	42929065
41818079	41818515	42222059	42626023	42626198	42929075
41818133	41818584	42222111	42626042	42626201	42929108
41818148	41818596	42222136	42626048	42626221	42929143
41818188	41919012	42323034	42626061	42626230	42929262

B. Name of the Post - Joint Director (Specialization: Admin & Finance)

Category	No of Posts advertised	Cut-Off	No of candidates available
UR	03	28	24*
OBC	01	10.5	16

*In addition to the candidates mentioned, 6 OBC candidates qualifying at UR cut-off have been shown under their respective categories.

Roll Number of Candidates Joint Director (Specialization: Admin & Finance)					
31111040	31414015	31818244	31919016	32424016	32929041
31212008	31616044	31818284	31919023	32424055	32929213
31212021	31717008	31818433	31919037	32626095	32929229
31313047	31818066	31818511	32020008	32727013	32929304
31313054	31818140	31818516	32020022	32727052	32929311
31313063	31818173	31818521	32222129	32929019	-
31313072	31818201	31818600	32323052	32929038	-

C. Name of the Post : Senior Manager (IT)

Category	No of Posts advertised	Cut-Off	No of candidates available
UR	01	43	11

<u>Roll Number of Candidates Senior Manager (IT)</u>					
71313036	71818155	71818392	71818418	72626009	72626209
71616024	71818229	71818397	72424131	72626140	-

D. Name of the Post : Deputy Director (Specialization: Technical)

Category	No of Posts advertised	Cut-Off (1:10)	No of candidates available
UR	05	42.5	27*
OBC	03	33	44
SC	01	32.5	16
ST	01	18	10
EWS	01	--	--
PwBD(HH)	01	30.5	2

*In addition to the candidates mentioned, 2 PwBD(HH), 14 OBC, 6 SC and 1 ST candidate qualifying at UR cut-off have been shown under their respective categories.

<u>Roll Number of Candidates Deputy Director (Specialization: Technical)</u>						
11111008	11818165	12020026	12323021	12626019	12626218	12929134
11111020	11818170	12020059	12323024	12626037	12626220	12929174
11111024	11818179	12121001	12323037	12626046	12626226	12929272
11313004	11818253	12222017	12424007	12626063	12626229	-
11313097	11818258	12222029	12424028	12626068	12727014	-
11414016	11818314	12222034	12424076	12626072	12727028	-
11616036	11818333	12222037	12424083	12626090	12828013	-
11616054	11818486	12222045	12424092	12626102	12929013	-
11616074	11818496	12222051	12424100	12626115	12929070	-
11717025	11818509	12222055	12424115	12626129	12929082	-
11818010	11818525	12222088	12424121	12626156	12929089	-
11818013	11818555	12222091	12424126	12626176	12929091	-
11818060	11919003	12222109	12424132	12626179	12929098	-
11818114	11919018	12222124	12525001	12626195	12929102	-
11818121	12020010	12323007	12525034	12626202	12929109	-
11818136	12020012	12323011	12626007	12626205	12929125	-

E. **Name of the Post : Deputy Director (Specialisation: Admin & Finance)**

Category	No of Posts advertised	Cut-Off (1:10)	No of candidates available
UR	04	28	25*
OBC	01	24	16
SC	01	20	22

*In addition to the candidates mentioned, 6 OBC and 12 SC candidates qualifying at UR cut-off have been shown under their respective categories.

Roll Number of Candidates Deputy Director (Specialisation: Admin & Finance)					
21111034	21818071	21818310	21818571	22222110	22727056
21212020	21818084	21818360	21818578	22424015	22828034
21212049	21818091	21818398	21919001	22424061	22828052
21313092	21818108	21818419	21919007	22424067	22828057
21414011	21818124	21818443	21919067	22424133	22828065
21616027	21818134	21818446	22020007	22525004	22929028
21616035	21818167	21818464	22020015	22525038	22929113
21818011	21818192	21818484	22020042	22626089	22929303
21818025	21818207	21818500	22020052	22626139	-
21818040	21818239	21818510	22121004	22626183	-
21818067	21818298	21818545	22121006	22727002	-

F. **Name of the Post : Manager (Specialisation: Journalism/Mass Comm/PR)**

Category	No of Posts advertised	Cut-Off (1:10)	No of candidates available
UR	02	36.5	17
OBC	01	23	07

*In addition to the candidates mentioned, 3 OBC candidates qualifying at UR cut-off have been shown under their respective categories.

Roll Number of Candidates. Manager (Specialisation: Journalism/Mass Comm/PR)					
51111007	51515013	51818289	51818519	52525039	52929026
51313059	51818107	51818463	51919048	52525044	52929131
51414023	51818193	51818477	52424051	52626211	52929141
51414025	51818241	51818508	52424070	52828044	52929185

G. Name of the Post : Manager (Specialisation: Marketing)

Category	No of Posts advertised	Cut-Off (1:10)	No of candidates available
UR	02	56	20

Roll Number of Candidates. Manager (Specialisation: Marketing)					
51818174	52020073	51818350	51818454	52929181	-
51818579	51919068	51818382	52424054	51111005	-
51818279	52828024	51919034	52929269	52727019	-
52929051	51818326	51212041	51717027	51212002	-

H. Name of the Post : Manager (Specialisation: (Social Work/Psychology/
Labor & Social Welfare)

Category	No of Posts advertised	Cut-Off (1:10)	No of candidates available
UR	01	41	10

Roll Number of Candidates. Manager (Specialisation: (Social Work/Psychology/Labor & Social Welfare)					
51212004	51717009	51818070	51818595	52323049	-
51717007	51717016	51818294	52323006	52424047	-